

BOARD OF SUPERVISORS

Madison County, Mississippi

E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

DATE: August 30, 2023

TO: Madison County Board of Supervisors

FROM: EMA Office

RE: Request of Approval
2023 MCDEMA Mid-Winer Conference

We are seeking approval for travel and expenses for Seth Everett, Albert Jones, Larmey Travis and Jennifer Knight to attend the 2023 MCDEMA Mid-Winter Conference in Bay St. Louis, Mississippi. The dates are November 14- 16, 2023.

The registration and hotel information are attached for your review.

MCDEMA'S MOTTO: 'NUM QUAMNOM PARATUS' NEVER UNPREPARED



**MCDEMA 2023 Mid-Winter
Emergency Management
Education Conference
November 14-16, 2023
Hollywood Casino, Bay St. Louis, MS**



The Mississippi Civil Defense Emergency Management Association will hold its 2023 Mid-Winter Emergency Management Education Conference November 14-16, 2023 at the Hollywood Casino, Bay St. Louis MS. State and local speakers have been secured for the conference with emphasis placed on those topics which can help grow stronger community readiness, response and recovery in Mississippi.

This year's Mid-Winter Emergency Management Education Conference will begin at 1 pm on Tuesday and conclude before noon Thursday. There will be featured topics of interest to county leadership, emergency managers, and first responders across our state. Vendors will have interesting displays, there will be lessons learned sharing and training sessions in a variety of disciplines and fields of practice, and the conference will include reports from MCDEMA officers and committee chairs dealing with plans of work for the 2024 fiscal year, and 2024-2025 officer nominations. MCDEMA Officers, Board, and Conference Committee have secured a favorable sleeping room rate of **\$60 plus 7% sales tax and a 2% occupancy tax (\$65.40 total) per night. Attendees may make their reservations by calling 1-800-946-2442, identify yourself as a participant of MCDEMA and use the group code G11TH23 before October 18, 2023. Check-in time is 3 p.m. and check-out time is 11 a.m.**

Tuesday night in the Exhibit Hall there will be a Corn Hole Tournament that will allow conference participants to visit with vendors and share some entertainment in support of the MCDEMA scholarship program. We believe the education conference to be a valuable use of your time and resources and urge you to participate.

If you have any questions concerning the MCDEMA 2023 Mid-Winter Education Conference please contact:

Conference Co-Chairs:

Tracy Pharr
tpharr@mema.ms.gov
Cell: 601-209-6038

Jamie Roberson
jroberson2@bellsouth.net
Cell: 662-902-8785

MCDEMA President John Albert Evans
jevans@co.hancock.ms.us
Office: 228-255-0942
Cell: 228-493-7813

MCDEMA Secretary/Treasurer Tina Reed
mcdemasecretary@gmail.com
Office: 601-684-3564
Cell: 601-259-0617

**MCDEMA 2023 Mid-Winter Emergency Management Education Conference
Registration Form**

November 14-16, 2023

Hollywood Casino, Bay St. Louis, MS

Name: Larmey Travis

Agency: Madison County EMA

Mailing Address: 1633 W. Peace St.

City: Canton State: MS Zip: 39046

Office Phone: 601-859-4188 Cell Phone: 601-746-2667

Email: larmey.travis@madison-co.com

Invoice Needed: _____ Jacket Size: S M L XL 2XL 3XL other _____

MCDEMA Member Conference Registration: Before 10/18/2023 \$275.00

Non-Member Conference Registration: \$350.00

ALL Conference Registrations: After 10/18/2023 \$350.00

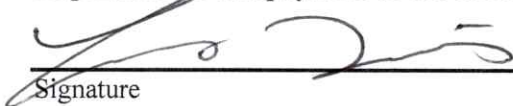
You may email your registration form to Tina Reed, MCDEMA Secretary/Treasurer at:
mcdemasecretary@gmail.com

Make Checks payable to: **MCDEMA**
FOR: **2023 MID-WINTER CONFERENCE**

AND MAIL TO: **1241 Parklane Rd, Suite B, McComb, MS 39648**

PayPal information: www.mcdema.com click on 2023 Conference

I understand that if I do not cancel by e-mail or in writing prior to October 18, 2023, I will be responsible for full payment of the Conference Registration.


Signature

8-28-23
Date

I have dietary restrictions or food allergies and my meals at the conference should be:
Gluten-free _____ No Red Meat _____ Vegan _____

Please notify Tina Reed @ 601-259-0617 or e-mail mcdemasecretary@gmail.com by October 18, 2023, of any special needs you may have under ADA to take full advantage of conference offerings.

**MCDEMA 2023 Mid-Winter Emergency Management Education Conference
Registration Form**

November 14-16, 2023

Hollywood Casino, Bay St. Louis, MS

Name: Seth Everett

Agency: Madison County EMA

Mailing Address: 1633 W. Peace St.

City: Canton State: MS Zip: 39046

Office Phone: 601-859-4188 Cell Phone: 769-572-1045

Email: seth.everett@madison-co.com

Invoice Needed: _____ Jacket Size: S M L XL 2XL 3XL other _____

MCDEMA Member Conference Registration: Before 10/18/2023 \$275.00

Non-Member Conference Registration: \$350.00

ALL Conference Registrations: After 10/18/2023 \$350.00

You may email your registration form to Tina Reed, MCDEMA Secretary/Treasurer at:
mcdemasecretary@gmail.com

Make Checks payable to: **MCDEMA**
FOR: **2023 MID-WINTER CONFERENCE**

AND MAIL TO: **1241 Parklane Rd, Suite B, McComb, MS 39648**

PayPal information: www.mcdema.com click on 2023 Conference

I understand that if I do not cancel by e-mail or in writing prior to October 18, 2023, I will be responsible for full payment of the Conference Registration.

[Signature]
Signature

8-28-23
Date

I have dietary restrictions or food allergies and my meals at the conference should be:
Gluten-free _____ No Red Meat _____ Vegan _____

Please notify Tina Reed @ 601-259-0617 or e-mail mcdemasecretary@gmail.com by October 18, 2023, of any special needs you may have under ADA to take full advantage of conference offerings.

**MCDEMA 2023 Mid-Winter Emergency Management Education Conference
Registration Form**

November 14-16, 2023

Hollywood Casino, Bay St. Louis, MS

Name: Jennifer Knight

Agency: Madison County EMA

Mailing Address: 1633 W. Peace St.

City: Canton State: MS Zip: 39046

Office Phone: 601.859.4188 Cell Phone: _____

Email: Jennifer.Knight@madison-co.com

Invoice Needed: _____ Jacket Size: S M XL 2XL 3XL other _____

MCDEMA Member Conference Registration: Before 10/18/2023 \$275.00

Non-Member Conference Registration: \$350.00

ALL Conference Registrations: After 10/18/2023 \$350.00

You may email your registration form to Tina Reed, MCDEMA Secretary/Treasurer at:
mcdemasecretary@gmail.com

Make Checks payable to: **MCDEMA**
FOR: **2023 MID-WINTER CONFERENCE**

AND MAIL TO: **1241 Parklane Rd, Suite B, McComb, MS 39648**

PayPal information: www.mcdema.com click on 2023 Conference

I understand that if I do not cancel by e-mail or in writing prior to October 18, 2023, I will be responsible for full payment of the Conference Registration.

Jennifer Knight
Signature

8/28/2023
Date

I have dietary restrictions or food allergies and my meals at the conference should be:
Gluten-free _____ No Red Meat _____ Vegan _____

Please notify Tina Reed @ 601-259-0617 or e-mail mcdemasecretary@gmail.com by October 18, 2023, of any special needs you may have under ADA to take full advantage of conference offerings.

**MCDEMA 2023 Mid-Winter Emergency Management Education Conference
Registration Form**

November 14-16, 2023

Hollywood Casino, Bay St. Louis, MS

Name: Albert Jones III
Agency: Madison County EMA
Mailing Address: 1633 W. Peace St.
City: Canton State: MS Zip: 39046
Office Phone: 601.859.4188 Cell Phone: 601.497.4383
Email: albert.jones@madison-co.com
Invoice Needed: _____ Jacket Size: S M L XL (2XL) 3XL other _____

MCDEMA Member Conference Registration: Before 10/18/2023 \$275.00

Non-Member Conference Registration: \$350.00

ALL Conference Registrations: After 10/18/2023 \$350.00

You may email your registration form to Tina Reed, MCDEMA Secretary/Treasurer at:
mcdemasecretary@gmail.com

Make Checks payable to: **MCDEMA**
FOR: **2023 MID-WINTER CONFERENCE**

AND MAIL TO: **1241 Parklane Rd, Suite B, McComb, MS 39648**

PayPal information: www.mcdema.com click on 2023 Conference

I understand that if I do not cancel by e-mail or in writing prior to October 18, 2023, I will be responsible for full payment of the Conference Registration.


Signature

8/28/2023
Date

I have dietary restrictions or food allergies and my meals at the conference should be:
Gluten-free _____ **No Red Meat** _____ **Vegan** _____

Please notify Tina Reed @ 601-259-0617 or e-mail mcdemasecretary@gmail.com by October 18, 2023, of any special needs you may have under ADA to take full advantage of conference offerings.

MANDATORY ITEMS TO ALLOW A GUEST TO BE TAX EXEMPT:

(We MUST have the following items for a guest to LEGALLY be tax exempt)

1) *Tax exempt letter from the guests State, County, or Government Agency. These may vary in the way that they look, however the general information on these forms is the same. It is basically a formal letter from a Government Entity, stating that the state, or county is exempt from taxes.*

2) *A copy of acceptable method of payment.) Please note that "acceptable" in this situation means that it MUST be a method of payment from or associated with the tax exempt group.*

Examples of ACCEPTABLE methods of payment are as follows:

- *County or State Check, addressed for payment to Hollywood.*
- *Credit card with BOTH the guests name and the Tax Exempt Agency. (If the card is a personal card, it is NOT eligible to be tax exempt. It MUST have the county, state, or agency's name on it to qualify.*
- *Credit Card Authorization faxed ahead of time. (The same rules as above apply for a credit card authorization, with the only difference being that it will not be the guests name on the card, it will be the person authorizing use of the card's name)*

3) *A copy of a valid driver's license.*